



# ELSTON

PARISH COUNCIL

Est: 1894



## MEETING OF THE COUNCIL TUESDAY 18 JANUARY 2022

### MINUTES

**Present:** Cllr E Murray (In the Chair), Cllrs P Clark, I Walker, B Pinchera, S Wright, M Key

**In Attendance:** Lynda Ogilvie, Locum Clerk and 1 member of the public

Chair opened the meeting and welcomed attendees, She reminded members that the meeting was being recorded for the pu2-rpose of preparing the minutes.

#### 1. Apologies for Absence

Cllr Sue Saddington (NCC) had sent apologies due to ill health. There were no other apologies for absence.

#### 2. Declarations of Interest

There no Declarations of Interest

#### 3. Minutes of the meeting held on 23 September 2021 and 18 November 2021

The Minutes of the meeting held on 2 September 2021 were proposed by Cllr Key as a correct record, seconded by Cllr Wright, 5 votes in favour, 1 abstention. These minutes were therefore approved, and signed.

The Minutes of the meeting held on 18 November 2021 were proposed as a correct record by Cllr Walker, seconded Cllr Wright, 6 votes in favour. These minutes were therefore approved, and signed.

#### 4. Casual Vacancy

It was noted that Cllr A Biddlecombe had resigned his position on the Council, and the process to fill the vacancy had been actioned. No election had been called by electors for the parish, therefore the Council could proceed to co-opt. A notice will be prepared to invited interested persons to apply to fill the vacancy. It was agreed that the notice will give a closing date of 17 February 2022.

#### 5. Public Questions

A resident enquired if there had been any response from the Diocese on the matter of alterations to the war memorials in the Church. It was confirmed that there had been no further correspondence on this. Council members felt that this should be followed up and Clerk was asked to contact the Chancellor's office to see if there is any news of when a decision might be expected.

#### 6. Correspondence not covered under separate Agenda items

There has been no correspondence which is not covered under specific Agenda items.

#### 7. Reports from District and County Councillors

Cllr Walker, as District Councillor, reported that NSDC is slowly getting back to normal at Castle House. He reminded members of the NSDC funding available for parish and town councils, and of the relevant deadlines.

A question was raised as to the increasing levels of crime in the village, and elsewhere, and whether there was anything which can be done by the District Council to tackle this. This is essentially a police matter, and there are additional PCSOs being recruited. However, ultimately security is a matter for individual householder..

Concern was expressed about the vulnerability to unauthorised vehicle access to the field near the village hall, and the Clerk was asked to contact the Village Hall trustees to ascertain their views on this.

**8. Clerk Report. to include matters previously agreed by Council but not yet completed**

Clerk confirmed that it is unclear what action has been taken in relation to the re-installation of the Gateway sign due to the change of Clerk.. Clerk to approach VIA to ask if they would cut back the foliage, or if they could not undertake this work, to give permission for the PC to make arrangements with another contractor.

Clerk also instructed to contact Larkens solicitors to check what is happening with the registration of the village hall car park.  
CCTV to be revisited in 6 months' time.

**9. Cancellation of the parish council meeting in August**

Cllr Pinchera repeated his assertion that the meeting called in August was cancelled unlawfully. Other council members did not wish to take this matter further. Cllr Pinchera stated that he would seek his own legal advice.

*Acting Clerk withdrew from the meeting at this point.*

**10. Welcome pack for new residents**

Chair and Cllr Wright will review what is needed and liaise with resident who has offered to design this.

**11. Matters approved under delegated authority**

**(a) Continued registration of domain name (elstonparish.org.uk) - £16.39**

Noted

**12. To consider email received from RCAN re community parish plan**

Cllr Wright will prepare a suitable section for the questionnaire to encourage participation at the Annual Parish Meeting.

**13. Planning**

**a) No applications to consider**

Noted

**b) Decision notices**

There were none

**c) Any other planning matters**

There were none

**14. To approve action regarding blocked culverts on Pinfold Lane**

Cllr Key to progress.

**15. Sports Field**

**a) Next Steps**

**(This item was taken earlier in the meeting to so that a representative of Elston United Football Club could be included in the debate.)**

**It was noted that the submission of a revised planning application, which reoriented the buildings to meet the requirements of Sport England, would be likely to result in the scheme receiving planning approval. It would still be possible to seek to amend the planning permission at a later stage if this was necessary.**

**Members of the Council had met members of EUFC on 5 January 2022, to discuss the future of the project.**

**Members approved inviting Jim Sweeting to submit final layout plans to the planning office on behalf of the Council**

**Cllr Walker proposed that the same councillors who met with EUFC on 5 January meet again to discuss funding,**

**The next step would be to determine how to obtain funding for the project.**

**It was also pointed out that there may be a requirement for further consultation with the community in order to support an application for borrowing approval. It may be possible to include this in the format of the Annual Parish Meeting in May.**

**16. To consider events to celebration The Queen's Platinum Jubilee**

Cllr Pinchera proposed that Elston Parish Council make available up to £2000 for Platinum Jubilee celebrations. All in favour.

Chair will arrange a gathering of those interested in developing a plan for the event

**17. Finance**

**a) To Approve Payment Sheet 6**

Approved

**b) Budget for 2022-23 – Final approval**

Council will consider final budget at its next meeting

**c) To set Precept for the year 2022-23**

A precept of £27,000 was approved.

All in favour

**18. To note Footpath Modification Orders**

Noted

**19. Playground maintenance and repairs – to note Playdale timescale and approve payment once work is completed.**

Payment approved.

**20. To discuss control of dogs on field next to village hall**

Clerk asked to contact Village Hall Committee noting that there had been a complaint of loose dogs and ask if they can implement any restrictions.

**21. To agree date of Annual Parish Meeting, and date of next ordinary Parish Council meeting**

Proposed dates approved, Annual Parish Meeting to be 24 May 2022

**22. To consider resolving that under section 100 A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the basis it would likely disclose exempt information**

There were no members of the public present.

**23. Recruitment of Clerk**

Chair reported on meeting with herself, Cllr Wright and Acting Clerk. It was proposed (Cllr Pinchera, seconded Cllr Wright) to advertise at 8 hours per week, and spinal column scale 13-17 depending on experience. All in favour.